

APPLICATION FOR A PERMIT FOR ERECTING OR PLACING AN 'A-FRAME'/ PORTABLE ADVERTISING SIGN ON A ROADSIDE - COMMUNITY

Refer Clause 17 Streets & Roads Local Law No: 6

Name of Applicant:			
Postal Address of Applicant:			
Postcode:		Telephone:	
Email:		Mobile:	
Community Group name:			
Name of Event:			
Location of Event:			
Date & Times of Event:			
Location of A-frame/Portable Advertising sign:			
Times and days signage displayed:			
Public Liability documentation included	YES	<input type="checkbox"/>	NO <input type="checkbox"/>
Signage details provided (see over page)	YES	<input type="checkbox"/>	NO <input type="checkbox"/>

A permit will not be issued if the above details are not received

Conditions:

Permits for A-frame signs will only be issued if –

1. It is for a short-term community type event or activity (e.g. fete, market etc.)
2. There is a demonstrated need for the signage essential to the identification /location of the business. NB: product signage (e.g. Coca Cola etc.) will not be permitted
3. One (1) sign strictly permitted per business
4. A drawing of the A-frame/sign detailing size and text on the sign is provided to Council with the application renewal **each year.**
5. Proof of 'up-to-date' Public Liability to the value of \$5m is provided to Council with application renewal.
6. The width and height of advertising sign must not be greater than 1 square metre i.e. 1.2m high and 800mm wide.

7. All 'A-frame'/portable advertising sign permits expire on June 30th each year
8. The sign must be removed when business is closed.

Please attach a sketch / image of:

- a) **The proposed design**
- b) **The exact proposed position of the sign in relation to the kerb etc.**

Signature of Applicant

This form must be signed by the owner/occupier

I declare that all the information in this application is true and correct

Name of applicant:

Signature (if not submitting electronically):

Date:

Lodgement

Email: info@alpineshire.vic.gov.au

Post: Alpine Shire Council, PO Box 139, Bright VIC 3741

In Person: Alpine Shire Council Office, 2 Churchill Ave, Bright VIC

Fee

A fee is payable to process this application. More information about paying this fee will be forwarded to you by email. Refer to www.alpineshire.vic.gov.au for further details.

Office Use

Permit number:

Permit date:

Receipt no:

Privacy notification

Council will ensure that any personal information provided by you is managed in accordance with the requirements of the *Privacy and Data Protection Act 2014*. If you fail to provide contact details your application will not be considered.