

APPLICATION FOR PERMIT FOR ROADSIDE TRADING/STALL

(i.e. placement of goods, stall, table, vehicle, caravan, trailer on any road/footpath/naturestrip or municipal place)

Refer Clause 20 Streets & Roads Local Law No 6

Please indicate (tick) appropriate category:

Business Premise: means a shop or business that operates from a fixed and permanent premise

Charitable or Community Group: means a bona-fide gathering of individuals whose collective association is for a purpose predominantly other than for the selling of food or goods and services and for whom the selling of food or goods and services is primarily carried out as a fundraising activity which has a collective benefit for the group or nominated beneficiary, and from which any member does not receive any pecuniary profit

Commercial Participant: means any person or organisation who is involved in operating a stall or in conducting any trading activity or display of food, goods or services for personal gain or profit

Fundraising body: means a sub group of a charitable or community group that sells food or goods and services to raise funds to support the activities of the charitable or community group

Name of Organisation:			
Name of Applicant:			
Address of Applicant:			
Phone:		Email:	
Location:		Date:	Time:
Details i.e. number tables, stands, barriers etc.			

Conditions:

1. Permits for roadside trading will only be issued if:
2. Roadside trading facilities to be located only where an adequate unimpeded pedestrian movement is possible along the footpath area. A minimum of 2 metres footpath width must remain clear.
3. Proof of 'up-to-date' public liability to the value of \$10m is provided to Council with this renewal application.
4. Roadside trading facilities must be removed when business is closed
5. Roadside trading facilities must comply with health and building regulations.
6. A plan of roadside trading facilities showing location, distances, stands, barriers etc. to be lodged and endorsed by Council.

7. The roadside trading facilities must be clearly visible and under direct control of the operator of the business at all times.
8. Goods on display are associated with a business that is Council approved and/or lawful.
9. For goods on display adjacent to a business premises, the area must be directly in front of the premise and not unreasonably block access (including from the footpath to parking).
10. All goods must be displayed on stands, tables or racks unless goods are designed to allow for placement on the ground and do not constitute tripping hazards. Goods must be kept tidy and sited to minimise obstruction.
11. The erection of an A-frame in conjunction with a roadside trading facility is prohibited as per Council's signage policy.
12. All Roadside Trading Permits expire 30 June each year.

Please attach a plan of layout of roadside trading (show distance from kerb line) and placement of goods/stall

Public Liability documentation included YES NO

Roadside Trading details provided YES NO

A permit will not be issued if the above details are not received

Signature of Applicant	<p style="text-align: right;">I declare that all the information in this application is true and correct <input type="checkbox"/></p> <p>Name of applicant: <input style="width: 90%;" type="text"/></p> <p>Signature (if not submitting electronically): <input style="width: 90%;" type="text"/></p> <p>Date: <input style="width: 20%;" type="text"/></p>
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Lodgement	Email: info@alpineshire.vic.gov.au Post: Alpine Shire Council, PO Box 139, Bright VIC 3741 In Person: Alpine Shire Council Office, 2 Churchill Ave, Bright VIC		
Fee	A fee is payable to process this application. More information about paying this fee will be forwarded to you by email. Refer to www.alpineshire.vic.gov.au for further details.		
Office Use	Permit number:	<input style="width: 150px;" type="text"/>	Permit date: <input style="width: 100px;" type="text"/>
	Receipt no:	<input style="width: 150px;" type="text"/>	

Privacy notification

Council will ensure that any personal information provided by you is managed in accordance with the requirements of the *Privacy and Data Protection Act 2014*. If you fail to provide contact details your application will not be considered.