



Action Items

August Minutes Ref	Responsible	Item	Due
* 6.2	* HG	* Pre-feasibility study to be conducted on the sporting oval concept as presented by the Chamber of Commerce. Finalised report, including construction costs to be presented.	Completed
* 6.5	* SJ	* Relocation of a picnic table from the ski slope to playground area. Project been handed to Asset Development Team (Simon Jones)	Ordered – installation Spring 2016
September Minutes Ref	Responsible	Item	Due
* 3.1	* LW	* DPAC Recommendation: Council to appoint an auditor to undertake a review to examine 2014/2015 DP EOFY results and reserve balances. Brief developed. Leanne Williams coordinating works.	Complete
* 6.4	* SJ	* DPAC Recommendation: Council officers investigate improvements for toboggan slope (risk management and cosmetic improvements) and planning for future car park requirements. Furthermore, improved snow play options to be discussed. Project handed over to Asset Development Team (Simon Jones)	Summer 2016/2017
November Minutes Ref	Responsible	Item	Due
* 4.1	* HG	* Community research to be undertaken re: communities wishes around expenditure of the special rate; * Discussions to be held around the future of DPAC and its membership. * Survey developed. To be sent to property owners in April 2016.	Complete
* 4.2	* EB	* DPAC Recommendation: A resolution be made high priority re: RDP website discussion with TNE.	Complete
* 5.3	* EB	* DPAC Recommendation: EOI for event funding commence in March annually to provide event organisers with greater lead times. Event Funding round cannot be bought that far forward as budget is not endorsed by Council until June annually.	Ongoing



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		However, any submissions received prior to the event funding round will be considered case by case.	
* 5.7	* EB	* DPAC Recommendation: RFQ for Wi-Fi to go out. Recommendations to be presented to DPAC.	Project not commencing
* 6.1	* EB	* DPAC Recommendation: DPRBOS be invited to nominate a member of their executive committee to regularly attend DPAC meetings as non-voting member.	Complete
January Minutes Ref	Responsible	Item	Due
* 4.2.4	* EB/AP	* Details of membership to new website to be sent to all business operators;	Complete
* 6.1	* EB	* Draft budget to be submitted with an increase to Marketing expenditure to \$100,000 and Events expenditure to \$80,000	Complete
* 6.2	* DPAC	* DPAC to lead conversation with summer venues to coordinate that venues are open	
* 6.4	* EB	* Elaine prepare a Council report with the recommendation of Howling Huskys be awarded the agreement to operate sled dog tours in Dinner Plain (winter 2016)	Complete
* 6.5	* EB	* Invitation to be extended to Jon Hutchins (MHARMB) to attend the April DPAC meeting.	Complete
June Minutes Ref	Responsible	Item	Due
* 4.1	* LW	* Develop a Long Term Financial Plan for Dinner Plain (as per Minutes); * Investigate finance systems/processes for quarantining the Dinner Plain business function (income and expenditure).	For FY 2017/2018 budget
* 4.1	* HG	* DPAC Report and Minutes to Council highlighting DPAC are satisfied with the Dinner Plain audit results	September Council meeting
* 4.1	* AP	* Prepare a statement for DPAC approval for inclusion in next DP Newsletter re: DPAC satisfaction with audit results	August
* 4.2	* WJ	* Investigation with Geebung Polo organiser re: proposed "village green open space" (1) Size suitability to host polo event; (2) Visitor experience suitability	August
* 4.2	* WJ	* Further community consultation to be undertaken re: "green open space" project.	September
* 4.3	* HG	* Provide DPAC response to Council re: future of DPAC/community representation.	Complete



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* 4.3	* HG	* Plan a "bushfire preparedness" forum with community and communicate details.	October for November delivery
* 4.4	* RH	* Order two new tennis nets for courts.	August
September Minutes Ref	Responsible	Item	Due
* 2.1	* SJ	* Progress Village Green to the size of 1.25-1.45ha, including preparation of a business case.	November/December 2016
* 2.1	* SJ	* Progress MTB project to ensure construction as early as possible.	Required reports to be completed for Planning Permit application with construction occurring 2017/2018 summer.
* 2.2	* LW	* Distribute quarterly finance report prior to November meeting (with agenda and other documents).	Ongoing.