



1. Action Items

July Minutes Ref	Responsible	Item	Due
4.1	EB/Chair	<ul style="list-style-type: none"> * Minute preparation asap after DPAC meetings and update of Activity Log; * Seek approval from Chair * Distribution of minutes to members and update of Council website. 	Within 7 days after DPAC meeting. Ongoing.
4.2	EB	* EB to seek clarity on TOR for DPAC and action steps to fill vacant position.	COMPLETED
4.3	EB	* Invites to be sent to MHRMB & MHSC for Hotham representation at 25 September DPAC meeting	COMPLETED
4.5	EB	<ul style="list-style-type: none"> * Seek feedback (from operators, residents, others – DP Newsletter) re: Big Muster Drive traffic flow arrangements, incidents arising etc for 2014 ski season; * Provide report. 	Updated – see Nov Actions
4.6	CN/EB	<ul style="list-style-type: none"> * Seek clarity on DPAC/Councils position to write letters re: removal of real estate signage; * Carry over to September meeting; * Encourage the Chamber of Commerce and DPRBOS to write their own letters. 	COMPLETED
5.4.1	EB	* Arrange with Gary re: moving and grooming of snow for Sled Dog Challenge	COMPLETED
5.5	EB	* Provide positive feedback to Gary & Mandy re: grooming of trails and ski run	COMPLETED
5.6	EB	* Provide EOFY 2013/2014 figures and finalised 2014/2015 budget figures at September DPAC meeting	COMPLETED
5.6	EB	* Provide budget vs actual figures at each and every DPAC meeting	Updated – see Nov Actions
6.1	CN	* DP Coordinator role to be secured for a long term contract basis.	COMPLETED
6.2	EB/LT	* A meeting be coordinated with all accommodation providers to discuss the current accommodation offer at Dinner Plain, share statistics and discuss options regarding accommodation rates.	Updated – see Nov Actions
6.3	EB	* Attend MHRMB Strategic Plan consultative committee meetings (1st meeting 4 August) and provide feedback.	COMPLETED – next meeting scheduled



			for December 2014
7	DPAC, EB, CN	* Master Plan — co-ordinated feedback to be provided by DPAC to EB, EB to feed to CN	COMPLETED
September Minutes Ref	Responsible	Item	Due
4.1	CN	* Approach Belinda Trembath — MHSC re: DPAC membership	COMPLETED
4.2	EB	* DPRBOS and Chamber of Commerce to write coordinated letters to real estate agents promoting the removal of signage to unclutter DP; * CN to clarify Councils jurisdiction on real estate signage; * Local Laws to organise removal of real estate signage nailed to trees; * EB to audit "other" non trading building signage and contact owners for removal.	Updated — see November Actions
5.2	EB	* EB to explore Foxtel offer pricing; * EB to explore other options.	COMPLETED
6.	EB	* EB to ensure that items highlighted as confidential are communicated that way and any discussions that are required, occur in a meeting pre-DPAC, a closed meeting. DPAC meetings are otherwise "open" for the public to attend.	Ongoing
November Minutes Ref	Responsible	Item	Due
4.1	EB	* EB to prepare recommendation paper for Council meeting 16 December re: Belinda Trembath membership; * EB to seek food and beverage operator expressions of interest for DPAC membership;	10 December 2014 12 December 2014
4.2	NV/Local Laws/EB	* NV to audit "sold" signage and order removals of signage past "7 days past settlement"; * NV or Local Laws to remove signage nailed to trees; * NV to apply for Local Laws amendments or introductions (as per minutes); * DPRBOS & Chamber of Commerce to coordinate letters to agents promoting removal of real estate signage; * EB to follow up removals of other signage.	27 November 2014; ?? ?? 15 December 2015.
4.3	EB	* Collate report one Big Muster Drive (one way), include previous reports; * Engage Bob Citron to provide an up to date assessment.	12 March 2015
5.2.a	EB	* List "events" on 15 January meeting agenda for discussion re: DPAC involvement in assessments.	15 January 2015



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5.2.b	EB	<ul style="list-style-type: none">* List "tour operators" on 15 January meeting agenda for discussion re: DPAC involvement in assessments of expressions of interest submitted	15 January 2015
6.1	EB	<ul style="list-style-type: none">* Organise extension of contract to Karl Gray for 3 months;* List DPTV proposal on 15 January meeting agenda.	COMPLETED; 15 January 2015
6.2	EB	<ul style="list-style-type: none">* Financial reports for DPAC to reflect actual to budget and show variances;* Financial reports to be distributed with DPAC agenda pre-meeting.	Ongoing
6.3	EB/Committee	<ul style="list-style-type: none">* DPAC meeting dates for 2015 to be communicated to DPAC members;* Committee diarise.	COMPLETED
6.4	EB/Accom Booking Svcs	<ul style="list-style-type: none">* Invite food and beverage operators to attend session re: food and beverage product offering (year round);* Invite accommodation booking services to attend session re: accommodation pricing (ensure Dinner Plain is in the market to attract overnight stays – year round);* Booking services to invite owners re: above..	15 December 2015