



1. Action Items

July Minutes Ref	Responsible	Item	Due
4.1	EB/Chair	<ul style="list-style-type: none"> * Minute preparation asap after DPAC meetings and update of Activity Log; * Seek approval from Chair * Distribution of minutes to members and update of Council website. 	Within 7 days after DPAC meeting. Ongoing.
4.2	EB	<ul style="list-style-type: none"> * EB to seek clarity on TOR for DPAC and action steps to fill vacant position. 	COMPLETED
4.3	EB	<ul style="list-style-type: none"> * Invites to be sent to MHRMB & MHSC for Hotham representation at 25 September DPAC meeting 	COMPLETED
4.5	EB	<ul style="list-style-type: none"> * Seek feedback (from operators, residents, others – DP Newsletter) re: Big Muster Drive traffic flow arrangements, incidents arising etc for 2014 ski season; * Provide report. 	Not complete. Carry over to 1 st DPAC meeting 2015
4.6	CN/EB	<ul style="list-style-type: none"> * Seek clarity on DPAC/Councils position to write letters re: removal of real estate signage; * Carry over to September meeting; * Encourage the Chamber of Commerce and DPRBOS to write their own letters. 	27 November 2014
5.4.1	EB	<ul style="list-style-type: none"> * Arrange with Gary re: moving and grooming of snow for Sled Dog Challenge 	1 August 2014 *COMPLETED*
5.5	EB	<ul style="list-style-type: none"> * Provide positive feedback to Gary & Mandy re: grooming of trails and ski run 	1 August 2014 *COMPLETED*
5.6	EB	<ul style="list-style-type: none"> * Provide EOFY 2013/2014 figures and finalised 2014/2015 budget figures at September DPAC meeting 	COMPLETED
5.6	EB	<ul style="list-style-type: none"> * Provide budget vs actual figures at each and every DPAC meeting 	Ongoing
6.1	CN	<ul style="list-style-type: none"> * DP Coordinator role to be secured for a long term contract basis. 	Ongoing
6.2	EB/LT	<ul style="list-style-type: none"> * A meeting be coordinated with all accommodation providers to discuss the current accommodation offer at Dinner Plain, share statistics and discuss options regarding accommodation rates. 	Not complete – carry over date to be discussed.



6.3	EB	* Attend MHRMB Strategic Plan consultative committee meetings (1 st meeting 4 August) and provide feedback.	COMPLETED – next meeting scheduled for December 2014
7	DPAC, EB, CN	* Master Plan – co-ordinated feedback to be provided by DPAC to EB, EB to feed to CN	COMPLETED
September Minutes Ref	Responsible	Item	Due
4.1	CN	* Approach Belinda Trembath – MHSC re: DPAC membership	COMPLETED – B. Trembath accepted membership
4.2	EB	* DPRBOS and Chamber of Commerce to write coordinated letters to real estate agents promoting the removal of signage to unclutter DP; * CN to clarify Councils jurisdiction on real estate signage; * Local Laws to organise removal of real estate signage nailed to trees; * EB to audit “other” non trading building signage and contact owners for removal.	15 December 2014
5.2	EB	* EB to explore Foxtel offer pricing; * EB to explore other options.	27 November 2014
6.	EB	* EB to ensure that items highlighted as confidential are communicated that way and any discussions that are required, occur in a meeting pre-DPAC, a closed meeting. DPAC meetings are otherwise “open” for the public to attend.	Ongoing