



Alpine Shire

This form can be used for

- **Property information request**
- **General enquiry**
- **Confirmation whether or not a Planning Permit is required**

Use this form to obtain written information as to whether a Planning Permit is required for a proposed use and/or development.

This application form must be accompanied by a **NON-REFUNDABLE** application fee of \$100 (incl. GST).

Privacy Notification

The personal information requested on this form is collected for planning purposes in accordance with the Planning & Environment act 1987 (the Act). If you fail to provide contact details your submission cannot be considered.

PLEASE PRINT CLEARLY

Council assistance with the application

Contact Council on (03) 5755 0555, or in person at the Planning counter at the Alpine Shire Council Offices, Great Alpine Road, Bright to discuss the specific requirements of this application. Please note Planning Officers are only available after 1pm daily. Insufficient or unclear information may delay your application.

Applicant name and contact details

Please provide details of the applicant.

The person you want Council to communicate with about the application.

Name:	
Organisation:	
Postal Address:	Postcode:
Contact Phone:	Email:
Mobile Phone:	Fax:

The land

Address of the land the request relates to: please include a recent copy of the certificate of title, no older than 90 days at the time of application.

Street No:	Lot No:	PS No:
Unit No:	Street Name:	
Suburb:	Postcode:	

Description of proposed use and/or development

Please attach additional information if required.

Site Plan, Plans and Elevation Drawings or written description etc.

Information checklist

Have you

- Attached a plan of the proposal (if applicable)?
- Filled in the form completely?
- Paid or included the application fee of \$100?

Declaration

This form must be signed

! Remember it is against the law to provide false or misleading information, which could result in fines according to relevant legislation.

I declare that all the information in this application is true and correct.

Name:

Signature:

Date:

Lodgement

Lodge the completed and signed form, appropriate fee and any attached documents to:

Mail (including cheque):

Alpine Shire Council Planning Department
PO Box 139
BRIGHT VIC 3741

In person:

Alpine Shire Council Offices
Great Alpine Road
BRIGHT VIC 3741

For all enquiries:

Phone: Planning and Environment Department

Phone: (03) 5755 0555

Fax: (03) 5755 1811

Email: info@alpineshire.vic.gov.au

Web: alpineshire.vic.gov.au

Office Use Only

Application No:	Fee: \$100
Date Lodged:	Receipt No:
Allocated to:	
Pre-payment Account:	