



# Alpine Shire

ORDINARY COUNCIL MEETING  
AGENDA

M9 – 2 JULY 2013  
BRIGHT COUNCIL CHAMBERS  
7.00pM

Notice is hereby given that the next **Ordinary Meeting** of the **Alpine Shire Council** will be held in the Bright Council Chamber, Churchill Avenue, Bright, on **2 July 2013** commencing at **7.00pm**.

## AGENDA

1	OPENING PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS.....	3
2	CONFIRMATION OF MINUTES.....	3
2.1	ORDINARY COUNCIL MEETING – M7.....	3
2.2	SPECIAL COUNCIL MEETING – SPM8.....	3
3	APOLOGIES .....	3
4	OBITUARIES / CONGRATULATIONS.....	3
5	DECLARATIONS BY COUNCILLORS OF CONFLICT OF INTEREST .....	3
6	QUESTION TIME .....	3
7	PRESENTATION OF REPORTS BY OFFICERS.....	4
7.1	CHIEF EXECUTIVE OFFICER – IAN NICHOLLS.....	4
7.2	DIRECTOR CORPORATE AND COMMUNITY SERVICES – TREVOR BRITTEN.....	5
7.2.1	Youth Council – 8 May 2013.....	5
7.2.2	Youth Council - 12 June 2013.....	8
7.2.3	Finance Committee Meeting .....	10
7.2.4	Declaration of Service Charge – Landfill Rehabilitation and Development Charge.....	11
7.2.5	Declaration of General Rates and Differential Rates.....	12
7.2.6	Declaration Special Rate - Dinner Plain Services.....	14
7.2.7	Declaration of Service Charges – Waste and Recycling.....	16
7.2.8	Adoption of 2013/14 Budget.....	18
7.3	DIRECTOR INFRASTRUCTURE SERVICES – IAN ELLETT .....	28
7.4	DIRECTOR SUSTAINABLE DEVELOPMENT – HEATHER GREEN.....	29



---

7.4.1	Contract Modification - Provision of maintenance, waste and recycling services at Dinner Plain. Contract 0702801 .....	29
7.4.2	Draft Hume Regional Growth Plan .....	31
8	ASSEMBLY OF COUNCILLORS .....	34
9	PRESENTATION OF REPORTS BY DELEGATES.....	35
10	GENERAL BUSINESS .....	36
11	MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN.....	36
12	RECEPTION AND READING OF PETITIONS .....	36
13	DOCUMENTS FOR SEALING .....	37



**1 OPENING PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS**

The CEO will read the opening prayer and acknowledgement of the traditional custodians.

**2 CONFIRMATION OF MINUTES**

**2.1 ORDINARY COUNCIL MEETING – M7**

**RECOMMENDATION**

*That the minutes of the Ordinary Council Meeting No 7 held on Tuesday 4 June 2013 as circulated be confirmed.*

**2.2 SPECIAL COUNCIL MEETING – SPM8**

**RECOMMENDATION**

*That the minutes of Special Council Meeting No 8 held on Tuesday 18 June 2013 as circulated be confirmed.*

**3 APOLOGIES**

**4 OBITUARIES / CONGRATULATIONS**

**5 DECLARATIONS BY COUNCILLORS OF CONFLICT OF INTEREST**

**6 QUESTION TIME**



**7 PRESENTATION OF REPORTS BY OFFICERS**

**7.1 CHIEF EXECUTIVE OFFICER – IAN NICHOLLS**

Nil.



## **7.2 DIRECTOR CORPORATE AND COMMUNITY SERVICES – TREVOR BRITTEN**

### **7.2.1 Youth Council – 8 May 2013**

File Number: SU1081.08

#### **INTRODUCTION**

The Youth Council met on Wednesday May 8, 2013 and a copy of the minutes is attached.

#### ***RECOMMENDATION***

*That the minutes of the Youth Council's May meeting be received.*

#### **BACKGROUND**

Youth Council met on Wednesday 8 May 2013 and discussed matters relating to the Autumn Festival, North East Skate Series, The Rukkus and the Youth Council annual awards.

##### **Autumn Festival**

For the first time the Youth Council entered a float in the Bright Autumn Festival. The float featured a group of young musicians and one adult playing their instruments. The float was representative of the current arts, music and culture scene passing on their knowledge and expertise to the younger generation. This was designed to celebrate 'Looking to the Future' which was the overarching theme associated with the 2013 Autumn Festival.

##### **North East Skate Series: Battle of the Bands Regional Finals**

The North East Skate Series has been progressing very well. The latest event in Yackandandah attracted approximately ninety people and around thirty-five competitors.

In conjunction with the Bright Skate event which will be held on October 5, the Youth Council has applied for the right to host the 2013 Battle of the Bands Regional Finals. This will be a major event, expected to attract upwards of three hundred spectators. It will be the first time Alpine Youth Council has hosted this type of event and will present a great opportunity to promote the work of the young people of the Alpine Shire and raise the profile of the Youth Council.

##### **The Rukkus**

The 2013 Alpine Battle of the Bands heat has been rebranded 'The Rukkus' and took place on May 31. This event has attracted approximately six bands and solo performers from across the Alpine Shire as well as the wider Hume region. It will be held at the Bright Courthouse venue and is expected to attract upwards of one hundred young people.



This event is being promoted via media release, hardcopy posters, schools networks and Facebook. It has already received a lot of attention from local young people in the form of Facebook 'likes' and requests for information.

### **Youth Awards**

Planning has begun for the Youth Council's annual Youth Awards ceremony which will be held on October 18 at the Bright Entertainment Centre. Traditionally Youth Councillors have not been permitted to receive nominations for these awards. However, in 2012 this caveat was lifted in order that Youth Councillors have the opportunity to be recognised for their achievements in the community.

Youth Councillors have determined, however, that this presents an ethical dilemma in the form of a conflict of interest. It was thus decided that whilst Youth Councillors could be nominated (in itself an honour) they would be obliged to declare a conflict of interest and withdraw themselves from competition. This was done in the interests of transparency, honesty and to preserve the positive public image of the Youth Council.

### **CONCLUSION**

In response to Council's focus on positive self-promotion and acknowledgment of achievements the Youth Council is working towards raising its profile and recognising the achievements of young people in the Alpine Shire. A number of events have focused on these objectives with the following outcomes and expectations:

- The Youth Council Float was sighted by an estimated 1200 people who attended the Autumn Festival. Over two hundred flyers promoting the Youth Council were distributed to spectators.
- The Youth Council is working towards attracting larger events, in the form of the Hume Regional Battle of the Bands. This event is promoted within a Victoria wide catchment and is expected to attract a large number of spectators from across the region.
- The Youth Council has expanded its promotion and communications strategy to include a variety of traditional and contemporary media tools. This has resulted in a wider audience which is anticipated to result in increased attendance at Alpine events.
- The Youth Council is working towards acknowledging their own achievements in a public forum while still maintaining stringent ethical standards expected of a group associated with local government.

### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report:

- Director Corporate and Community
- Youth Development Officer



**ATTACHMENT(S)**

- 7.2.1 Youth Council Meeting Minutes – 8 May 2013



## 7.2.2 Youth Council - 12 June 2013

File Number: 1081.08

### INTRODUCTION

The Youth Council met on Wednesday June 12 and a copy of the minutes is attached.

### **RECOMMENDATION**

*That:*

1. *The minutes of the Youth Council's June meeting be received.*
2. *The appointments to Youth Council of Jesse Bilkey and Tasman Cocks-Wheaton be ratified.*

### BACKGROUND

Youth Council met on Wednesday 12 June 2013 and discussed matters relating to the membership of Youth Council and meeting procedures and events.

### Appointments

Nominee	Representing	Portfolio	Age	Previous YC
Tasman Cocks-Wheaton	Bright P-12 College	Events, Council consultation	14	No
Jesse Bilkey	Bright P-12 College	Events	14	No

### New Meeting Time and Format

In an effort to finish monthly Youth Council meetings at a more reasonable time they will now begin at 5.30pm. Monthly agendas will also be issued three weeks in advance and agenda items will be discussed via Facebook and email. It is hoped that this will keep discussion to a minimum and enable the Youth Council to reach decisions and conclusions in a timely manner. This new format was trialled at the June meeting and appeared to work well for all involved.

### Events

The Rukkus (2013 Alpine Battle of the Bands Heat) was a successful night. Over 100 people were in attendance and the event showcased the very best of young talent from the region. The Youth Council would like to acknowledge the many volunteers who helped make this night possible. This event was well marketed featuring on facebook and radio, and in a number of local and regional newspapers.



The Alpine Youth Council FReeZA committee has secured the rights to host The Push Regional Battle of the Bands finals. This event will be held in conjunction with the North East Skate Series Bright heat. This is the first time Alpine will be hosting such an event and it will provide a major publicity opportunity for the Youth Council and the Alpine area.

New categories for the 2013 Youth Awards have been finalised, nomination forms for this event have been sent to local businesses, schools and relevant organisations and sponsorship is being sought.

## **CONCLUSION**

In light of a number of changes within the Youth Council and the Council itself, the Youth Council is exploring new opportunities for development and promotion, these include:

- The appointment of two new Youth Councillors who have already contributed a number of exciting and beneficial ideas to the group.
- The Alpine FReeZA committee striving to deliver as many quality events for the young people of the Alpine Shire as funding and time will allow.
- The utilisation of every available form of media to promote events and achievements associated with the Youth Council.
- The streamlining of Youth Council meetings in order to promote the more effective and efficient use of Youth Councillors time.

It is hoped that this strategy will ensure the ongoing success and growth of the Youth Council and Alpine FReeZA committee in the coming years.

## **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report:

- Director Corporate and Community
- Youth Development Officer

## **ATTACHMENT(S)**

- 7.2.2 Youth Council Meeting Minutes – 12 June 2013



### **7.2.3 Finance Committee Meeting**

File Number: 910.17

#### **INTRODUCTION**

The Finance Committee met on 7 May 2013 and the meeting minutes are attached.

#### **RECOMMENDATION**

*That the May 2013 Finance Committee meeting minutes be noted.*

#### **BACKGROUND**

The Finance Committee is charged with overseeing the prudent financial management of the organisation. A well informed Finance Committee plays an important role in ensuring the long term financial viability of Council.

#### **2013/14 Budget progress**

Preparation of the 2013/14 budget was the sole item on the finance committee agenda. The draft budget is now recommended for adoption in the following reports.

#### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report.

- Director Corporate and Community
- Manager Corporate Services

#### **ATTACHMENT(S)**

7.2.3 Minutes of Finance Committee meeting held on 7 May 2013.



## 7.2.4 Declaration of Service Charge – Landfill Rehabilitation and Development Charge

### INTRODUCTION

At a Special Council meeting held on 21 May 2013 Council resolved to raise a service charge for landfill rehabilitation and development as part of the 2013/14 budget. Public notice of Council's intention was published on 29 May 2013.

### RECOMMENDATIONS

*That:*

- 1. A service charge be declared for the period commencing 1 July 2013 and concluding on 30 June 2014 to raise approximately \$564,480 for the purpose of defraying the costs of rehabilitating and developing landfills in the Shire.*
- 2. The service charge declared be the sum of \$84 per applicable property (or part) in respect of which the annual service charge may be levied (except Dinner Plain).*
- 3. The following be the criteria which forms the basis of the annual service charge to be declared:*

*All rateable assessments, on which a building adapted for separate occupancy exists, should contribute to the provision of a Landfill Rehabilitation and Development Charge because of the benefit derived (other than Dinner Plain).*

### BACKGROUND

Refer to report 7.2.8

### DECLARATION OF CONFLICT OF INTEREST

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report:

- Chief Executive Officer
- Director Corporate and Community
- Manager Corporate Services
- Rates and Property Coordinator



## 7.2.5 Declaration of General Rates and Differential Rates

### INTRODUCTION

Council must, at least once each financial year by 31 August, declare the amount it intends to raise by rates and charges.

At a Special Council meeting on 21 May 2013, Council resolved to declare rates and charges as part of the 2013/14 budget. Public notice of Council's intention was published on 29 May 2013.

### Revaluation

The 2013/2014 rating year is not a revaluation year. Therefore valuations used for calculation of rates will be the same as the previous year unless improvements have been made to the property.

### RECOMMENDATIONS

*That the following rates be declared for the period 1 July 2013 to 30 June 2014:*

- 1. A General Rate at .4577 percent or .004577 multiplied by the Capital Improved Value of each parcel of rateable land, and be raised by application of a uniform rate.*
- 2. A differential (farm) rate at .3341 percent or .003341 multiplied by the Capital Improved Value of each parcel of rateable land, and be raised by application of a uniform rate for land defined in terms of the Alpine Shire Farm Rate Policy (as amended) to meet the following objective:*

*'to allow for a reduced general rate on all land declared as farm land which will more equitably spread the general rate burden over the rate base of the municipality given the broad nature of services provided by Council and their availability to the farming community';*

- 3. A differential (commercial industrial) rate at .6545 percent or .006545 multiplied by the Capital Improved Value of each parcel of rateable land, and be raised by application of a uniform rate for land defined in terms of the Alpine Shire Commercial Industrial Rate Policy to meet the following objective:*

*'to ensure equity in the application of the rating burden across the Shire'. The Commercial Industrial differential rate provides for the higher cost of servicing commercial and industrial properties, specialist properties and undertaking economic development and tourism strategies.*

### BACKGROUND

Refer to report 7.2.8



### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report:

- Chief Executive Officer
- Director Corporate and Community
- Manager Corporate Services
- Rates and Property Coordinator



## 7.2.6 Declaration Special Rate - Dinner Plain Services

File Number: 950.00

### INTRODUCTION

At a Special Meeting held on 21 May 2013 Council resolved to give notice of its intention to declare a Special Rate – Dinner Plain Services for the period commencing 1 July 2013 and concluding on 30 June 2017.

### RECOMMENDATION

*That the following Special Rate – Dinner Plain Services be declared for the period 1 July 2013 to 30 June 2014:*

- a) A special rate be declared for the purpose of defraying any expenses in relation to the provision of services to Dinner Plain Village;*
- b) The total cost of the performance of this function is estimated to be \$1,981,200 over four years;*
- c) The amount of the Special Rate to be levied is estimated to be \$1,978,376, over four years, or such other amount as is lawfully raised as a consequence of this Resolution;*
- d) Defrayment of expenses will be of special benefit to those persons required to pay the special rate;*
- e) The special rate will apply to land within Dinner Plain village.*
- f) The basis of calculation of the special rate for the 2013/2014 Financial Year be 0.003387 cents in the dollar multiplied by the Capital Improved Value of each parcel of rateable land, and thereafter a rate in the dollar (multiplied by the Capital Improved Value of each parcel of rateable land) determined by Council from time to time but designed to raise special rate proceeds equal to at least one quarter of the amount described in item 1b);*
- g) For the purposes of item f) of this Resolution, the Capital Improved Value of each parcel of rateable land is the Capital Improved Value of that parcel of land at the time of levying the special rate (so that the Capital Improved Value may alter during the period in which the special rate is in force, reflecting any revaluations and supplementary valuations which take place);*
- h) The amount of the special rate will be the amount shown as due and payable in any notice sent to a person required to pay the special rate; and*
- i) Each person liable to pay the special rate by instalments in line with Council's general rate payment requirements in each year.*



## **BACKGROUND**

Refer to report 7.2.8

## **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report:

- Chief Executive Officer
- Director Corporate and Community
- Manager Corporate Services
- Rates and Property Coordinator



## 7.2.7 Declaration of Service Charges – Waste and Recycling

### INTRODUCTION

At its special meeting on 21 May 2013 Council resolved to declare service charges as part of the 2013/14 budget. Public notice of Council's intention was published on 29 May 2013.

### RECOMMENDATIONS

*That:*

- 1. Service charges be declared for the period commencing on 1 July 2013 and concluding on 30 June 2014.*
- 2. Service charges be declared for kerbside waste and recycling collection fee in the sum of: -*

- \$206.00 for a 80 litre waste bin weekly*
- \$458.00 for a 240 litre waste bin weekly*
- \$206.00 for a 80 litre waste bin weekly additional*
- \$206.00 for a 240 litre waste bin fortnightly*
- \$58.00 for a 140 litre recycling bin fortnightly*
- \$70.00 for a 240 litre recycling bin fortnightly*
- \$105.00 for a 360 litre recycling bin fortnightly*
- \$141.00 for a 240 litre recycling bin weekly*
- \$210.00 for a 360 litre recycling bin weekly*

*for each rateable land (or part) in respect of which an annual service charge may be levied (except Dinner Plain);*

- 4. The Dinner Plain annual service charge for kerbside waste and recycling collection be the sum of: -*

- \$712 for a standard service; and*
- \$1,500 for a commercial service.*

*for each rateable land (or part) in respect of which the service charge may be levied at Dinner Plain.*



5. *The criteria specified below be the criteria, which forms the basis of the annual service charges to be declared:*
- (a) *For the general kerbside waste and recycling collection fee, all rateable assessments within the serviced area as defined by Council and which are accessible to such collection service should contribute to the provision of such service.*
  - (b) *For the Dinner Plain kerbside waste and recycling collection fee, all rateable assessments within the serviced area defined as Dinner Plain property and which are accessible to such collection service should contribute to the provision of such service.*

## **BACKGROUND**

Refer to report 7.2.8

## **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report:

- Chief Executive Officer
- Director Corporate and Community
- Manager Corporate Services
- Rates and Property Coordinator



## 7.2.8 Adoption of 2013/14 Budget

### INTRODUCTION

Section 127 of the *Local Government Act 1989* (the Act) requires each Council to prepare a budget, setting out standard statements, a description of activities and initiatives to be funded and performance targets and measures for key strategic activities to be undertaken.

At a special meeting on 21 May 2013 Council placed its budget prepared for the 2013/14 financial year on public exhibition. Public notice was given on Wednesday 29 May 2013 as required by the *Local Government Act 1989*. The period for submissions expired on 26 June 2013. At the time of writing seven submissions had been received which are addressed later in this report.

### RECOMMENDATIONS

*That:*

1. *The budget initialled by the Mayor for identification (attachment 7.2.8), be adopted.*
2. *The Chief Executive Officer be authorised to give public notice of Councils decision to adopt the Budget according to Section 130 of the Local Government Act 1989.*

### BACKGROUND

The *Local Government Act 1989* (the Act) requires Council to:

- prepare and approve a budget; and
- declare the amount it intends to raise by general (uniform and/or differential) rates, municipal charges, service rates and service charges and special rates;

by 31 August each year.

Section 127(2) of the Act requires that the budget must include:

- standard statements;
- a description of the activities and initiatives to be funded;
- a statement as to how the activities and initiatives contribute to the achievement of the strategic objectives in the Council Plan;
- performance targets and measures for key strategic activities to be undertaken;
- details of general rates to be raised;
- details of municipal charges, service rates and services charges to be applied; and
- details of differential rates to be declared.

Section 158 of the Act requires Council to declare whether general rates will be raised by applying a uniform rate or a differential rate. If a differential rate is applied, Section 161 of the Act requires Council to specify the objectives of the differential rate.



Council also intends to declare a special rate at Dinner Plain. Under Section 163, a special rate can be declared only for the:

- (a) defraying any expenses; or
- (b) repaying (with interest) any advance made to or debt incurred or loan raised by the Council.

in relation to the performance of a function or the exercise of a power of the Council, if the Council considers that the performance of the function or the exercise of the power is or will be of special benefit to the persons required to pay the special rate or special charge.

## **ISSUES**

### **Budget**

The Alpine Shire Council Budget 2013/2014 has been prepared on a sustainable scenario, meaning that there is no reliance on windfall gains or a surplus to sustain operations consistently into the future. It has been subject to an extensive review process prior to consideration at this meeting.

The Budget aims to meet the Council's objectives and identified community needs by:

- Funding depreciation of Council assets.
- Renewing Council assets, such as roads, buildings, bridges and equipment as needed.
- Providing for a reasonable Capital Works Program without the use of loan funds.
- Increasing General (farming and non-farming) Rates by 5%.
- Declaring the differential farm rate at 73% of the general rate in accordance with the rating strategy.
- Declaring the differential commercial/industrial rate at 143% of the general rate.
- Increasing the waste, recycling charges for a standard service from \$263 to \$276, being a 4.9% increase.
- Increasing the Landfill and Development Charge by 5% to \$84.00.
- Declaring the Dinner Plain Special Rate for the 2013/2014 year at 74% of the general rate. It will raise approximately \$495,000 in this financial year, which will fund specific resort related services at Dinner Plain village.

### *Council Services*

The budget has been prepared on a program basis and provides for maintenance or improvement of priority Council services and reallocates resources to:

- customer service;
- communication and marketing;
- facilities management;



- business improvement; and
- compliance and performance reporting.

#### *Capital Projects*

Council is embarking on a substantial capital projects program this year valued at \$7,400,000. Of this \$2,300,000 will be funded from rates and the remainder will be funded from grants and other sources.

Highlights of the capital projects budget include:

- Buffalo Creek road pavement (\$262,500).
- One Mile Creek Road partial construction (\$131,250).
- Bay Creek Lane (Mongan's Bridge) pavement alteration (\$131,250).
- Myrtleford landfill baling shed improvements (\$166,000)
- Rehabilitation of Porepunkah landfill (\$266,000).
- Bright Sports Centre redevelopment Stage 2 (\$300,000).
- Harrierville to Bright shared trail (\$1,000,000).
- Dinner Plain Adventure Park (\$1,000,000).
- Bright foreshore redevelopment (\$485,000).

#### **Declaration of Rates**

##### *General Uniform Rates*

Under section 158 of the Act, Council intends to declare a general rate for the period 1 July 2013 to 30 June 2014 with the basis of calculation to be set at 0.004577 multiplied by the Capital Improved Value (CIV) of each rateable assessment.

##### *Differential Rates*

Under section 161 of the Act, it is intended to raise general rates by the application of a differential rate. In accordance with Act, Ministerial Guidelines and Council policies it is intended to apply two differential rates.

- Alpine Shire Farm Land Rate

It is intended to declare a differential rate for the period 1 July 2013 to 30 June 2014 for land defined in terms of the Alpine Shire Farm Land Rate Policy.

The objective is to allow for a reduced general rate on all land declared as farm land which will more equitably spread the general rate burden over the rate base of the municipality given the broad nature of services provided by Council and their availability to the farming community.

The basis of calculation of the differential farm is 0.003341 multiplied by the CIV of each rateable assessment.



- Alpine Shire Commercial Industrial Rate

It is intended to declare a differential rate for the period 1 July 2013 to 30 June 2014 for land defined in terms of the Alpine Shire Commercial Industrial Rate Policy.

The objective is to ensure equity in the application of the rating burden across the Shire. It provides for the higher cost of servicing commercial and industrial properties, specialist properties and undertaking economic development and tourism strategies. This is reflected in the application of a rate in the dollar which is higher than the rate in the dollar for other land.

The basis of calculation of the differential commercial/industrial rate is 0.006545 multiplied by the CIV of each rateable assessment.

### **Annual Service Charges**

Under section 162(1) (b) of the Act, Council intends to declare annual service charges for the collection and disposal of refuse. The service charges are being declared on the basis of the following criteria:

#### *General kerbside waste and recycling*

All rateable assessments within the serviced area as defined by Council and which are accessible to such collection service should contribute to the provision of such service.

The following general kerbside waste and recycling service charges will be declared:

- \$206 for an 80 litre waste bin weekly.
- \$458 for a 240 litre waste bin weekly.
- \$206 for an 80 litre waste bin weekly additional.
- \$206 for a 240 litre waste bin fortnightly.
- \$58 for a 140 litre recycling bin fortnightly.
- \$70 for a 240 litre recycling bin fortnightly.
- \$105 for a 360 litre recycling bin fortnightly.
- \$141 for a 240 litre recycling bin weekly.
- \$210 for a 360 litre recycling bin weekly.

#### *Dinner Plain kerbside waste and recycling*

All rateable assessments within the serviced area defined as Dinner Plain property and which are accessible to such collection service should contribute to the provision of such service.

The following Dinner Plain kerbside waste and recycling service charges will be declared:

- \$712 for a standard service for each rateable assessment.
- \$1,500 for a commercial service for each rateable assessment.



*Landfill rehabilitation and development*

A service charge for landfill rehabilitation and development of \$84 per assessment on which a building adapted for separate occupancy exists for the period 1 July 2013 to 30 June 2014.

**Dinner Plain Special Rate**

Council intends to declare a special rate under section 163(1) (a) of the Act for the purposes defraying expenses in relation to the provision of services at Dinner Plain.

The special rate will apply to land at Dinner Plain and will be levied on properties in accordance with Council's Rating strategy. It will be levied on approximately 521 rate assessments within Dinner Plain.

The special rate will apply in addition to the general rate and the revenue collected from the special rate can only be spent on programs for which it has been collected. The special rate will fund shuttle bus, grooming of ski and walking trails, snow clearing, marketing and promotion and other specialist activities. The defrayment of expenses will be of special benefit to those persons required to pay the special rate.

It is proposed that the special rate be declared for four years following on from the previous four year declaration.

The total cost of performing functions or exercising powers at Dinner Plain is estimated to be \$1,981,200 over four years. The amount of the special rate to be levied is estimated to be \$1,978,376 over four years, or such other amount as is lawfully raised.

The basis of calculation of the special rate for the 2013/2014 financial year is 0.003387 cents in the dollar multiplied by the Capital Improved Value (CIV) of each parcel of rateable land, and thereafter a rate in the dollar (multiplied by the CIV of each parcel of rateable land) determined by Council from time to time but designed to raise special rate proceeds equal to approximately one quarter of the total cost (\$1,981,200) of performing functions at Dinner Plain over the 2013/2017 period.

The amount of the special rate has been reduced from 89.9% of the general rate in 2012/2013 to 74% of the general rate for the 2013/2014.

For the purposes of levying the special rate, it should be noted:

- The CIV of each parcel of rateable land is the CIV of that parcel of land at the time of levying the special rate (so that the CIV may alter during the period in which the special rate is in force, reflecting any revaluations and supplementary valuations which take place).
- The amount of the special rate will be the amount shown as due and payable in any notice sent to a person required to pay the special rate; and
- Each person is liable to pay the special rate by instalment in line with Council's general rate payment requirements in each year.



### **Draft Ministerial Guidelines for Differential Rating**

Ministerial Guidelines for differential rating have been prepared to guide councils in the application of differential rates under section 161 of the Act.

Council has considered these guidelines with the intention to provide clarity, consistency and transparency, having regard to the following:

- The objectives of differential rating.
- Suitable uses of differential rating powers.
- The types or classes that is appropriate for differential rating.

### **Fire Services Property Levy**

From 1 July 2013 the State Government will introduce a property based levy to fund the services of the Country Fire Authority (CFA) and Metropolitan Fire Brigade. The change is a result of the Victorian Bushfire Royal Commission. Until now, residents and businesses have made fire services contributions through their building and contents insurance premiums on property. From 1 July this year it will be charged on Council rate notices.

The Fire Services Levy will comprise a fixed component of \$100 for a residential property and \$200 for a non-residential property plus a variable component to be calculated on the Capital Improved Value (CIV) of the property. The variable rates are calculated as cents per \$1,000 of CIV. Within CFA locations the variable rates are as follows:

- Residential (including vacant land) rate 11.5;
- Commercial rate: 109.2;
- Industrial rate: 170.90;
- Primary production rate: 31.2
- Vacant non-residential land rate: 11.5; and
- Public benefit rate 11.5.

As an example, a residential property valued at \$300,000 will pay:

Fixed Component:	\$100.00
CIV (\$300,000/1,000) x 0.115 =	<u>\$ 34.50</u>
Total:	\$134.50

The revenue from the Fire Services Levy does not form part of this budget however the Fire Services Property Levy Act appoints Council as a collection agency, on behalf of the State Government and as such council will receive payment for providing the collection service.



## POLICY IMPLICATIONS

The Alpine Shire Council 2013/2014 Budget has been developed in accordance with the requirements of the Local Government Act 1989.

## CONSULTATION

Consultation was conducted according to *Section 223* of the Local Government Act and a communications plan which included:

- placement on Councils website; and
- advertising in the local newspapers from 29 May 2013.

Social media will be utilised to communicate the budget to a wider audience.

## SUBMISSIONS

Council received seven submissions as summarised below:

Submission	Description	Response
1	Request to install a toilet for people with a disability at Tawonga Memorial Hall.  Request to renew and improve town entry signs at Tawonga.  Request to develop a community shelter in Pioneer Park, Tawonga.	The works required to install a disabled toilet will be reviewed, and subject to cost and priority, conducted as part of the existing operational budget, or referred to a future capital budget.  This need will be assessed against other town entrance signage priorities and can potentially be funded from the operational budget.  A community shelter is not identified in the Tawonga Framework Plan and is not currently a Council priority.
2	Request to construct kerbing and a bitumen car park outside the Mt Beauty Golf Club.	Council will undertake design works in 2013/14 and investigate funding the works in partnership with the Golf Club.



Submission	Description	Response
3	Thank-you for the inclusion of the One Mile Creek road construction project in the budget.	Noted.
4	<p>Is there sufficient operating surplus to fund depreciation?</p> <p>Will low economic and property growth force greater rate increases?</p> <p>Can Council responsibly take out a loan to fund a defined benefit superannuation call and continue to only apply a minimal rate increase?</p> <p>Commentary regarding several budget lines.</p>	<p>The budget identifies \$4.1M for renewal (96% of depreciation), which is consistent with Councils principle of funding between 90 and 110% of depreciation.</p> <p>Neither of these factors affects the revenue that must be collected; but they can affect the distribution of the rating burden.</p> <p>The budget conservatively assumes 0.5% rate base growth (about \$35,000), through the creation of new sub-divisions, the building of new premises on existing vacant land or improvements to existing buildings.</p> <p>The superannuation call has been funded from working capital and there may be no need to take out a loan. The budget allows for reinstatement of the working capital at a rate equivalent to that of a commercial loan.</p> <p>Council is systematically reviewing the services and service levels that it provides to inform the 2014/15 budget.</p>
5	Request to sponsor an acquisition annual prize at the Myrtleford Art Prize.	<p>Council is reviewing its Art and Culture Strategy and will include guidelines regarding support of annual shows.</p> <p>Council will sponsor the Myrtleford Art Prize in 2013/14.</p>



Submission	Description	Response
6	<p>Ensure that administrative costs associated with the collection of the fire service levy are reimbursed.</p> <p>Is there reference to ongoing plans for the redevelopment of Mafeking Square in Bright and further clearing of the Ovens River at Mill Bend?</p> <p>Are employee costs being minimised, and if they are, then how is this being publicised?</p>	<p>The Department of Treasury and Finance are funding establishment and administrative costs for the first 2 years of the collection of the fire service levy. Council will continue to lobby for recurrent funding to administer the collection service.</p> <p>Mafeking Square: A detailed design has been finalised and funding will be pursued as opportunities arise.</p> <p>Ovens River at Mill Bend: Council will continue to manage land that it's responsible for (typically high use areas); but has no responsibility for river frontages and other public land and therefore has made no budget allocation.</p> <p>Council is currently reviewing service levels as mentioned in 4 above; results will be publicised.</p>
7	<p>The cost to use the Dinner Plain bus service is too high.</p> <p>Will Council increase its subsidy of the Dinner Plain bus?</p> <p>Why is Council imposing a Dinner Plain special rate increase?</p>	<p>Council is no longer running the bus service.</p> <p>Under investigation.</p> <p>Council has saved about \$150,000 by no longer providing a bus service and is passing this onto ratepayers by lowering the Dinner Plain special rate from 90% to 74% of the general rate.</p>



Submission	Description	Response
<b>Internal Submission</b>	Request to add the annual activity statement as Appendix G to itemise the actions relative to each Strategic Objective and Strategy. This will aid in reporting for Quarterly and Annual Reports.	Actions listed under each Council Plan 'theme' in Section 2 of the budget, and summarised in Appendix G.
	Request to reallocate Key Strategic Activities (KSAs) regarding Rural Land Strategy and Environment Strategy to corresponding Strategic Objective in "Prosperous Economy, Employment and Investment".	No change to content of each KSA, but reallocated to the Strategic Objective "To effectively plan and deliver strategic and major projects", in line with Council Plan.

### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report:

- Chief Executive Officer
- Director Corporate and Community
- Manager Corporate Services
- Rates and Property Coordinator

### **ATTACHMENT(S)**

- 7.2.8 2013/2014 Budget



**7.3 DIRECTOR INFRASTRUCTURE SERVICES – IAN ELLETT**

Nil.



## **7.4 DIRECTOR SUSTAINABLE DEVELOPMENT – HEATHER GREEN**

### **7.4.1 Contract Modification - Provision of maintenance, waste and recycling services at Dinner Plain. Contract 0702801**

File Number: Contract -0702801

#### **INTRODUCTION**

This item relates to a modification of the existing contract for the Provision of Maintenance, waste and recycling services at Dinner Plain.

Whilst the modification is relatively minor it relates to a contract that is greater than the CEO's threshold of \$150,000 and therefore requires Councils approval.

#### **RECOMMENDATIONS**

*That:*

- 1. The contract – 0702801 with GF & AM Peterson Pty Ltd be modified to include the provision of a snowmobile and grooming service at a cost of \$6,000 per annum for a period of 5 years.*
- 2. The Dinner Plain community be advised that Council will be able to groom snow more regularly to boost activities in the village over winter.*

#### **BACKGROUND**

At a Special Council meeting held on 23 October 2007 Council awarded the above contract.

The contractors have always provided a very good service and have also provided additional services, outside the contract, willingly and without charge. The contractors offer value for money and deliver all aspects of the service in accordance with the terms of the contract. At Councils September 2012 Meeting the contract was extended for a further three year period with an option of a further two year period.

#### **ISSUES**

The contractor has carried out snow grooming of cross country tracks with a large and heavy groomer. This is only suitable when the snow depth is above 15 centimetres. As snow fall at Dinner Plain is unreliable the community is keen to have the snow groomed when there is minimal snow cover. This can only be done with different light weight equipment. This also means snow grooming will be carried out more often and will result in a greater cost per year. The contractor has advised that an additional amount of \$6,000 is required to provide this additional service.

The economy of Dinner Plain is heavily reliant on the winter season. Small additions to the range of services are important. Having groomed trails for more days each winter is



part of this improved level of services. It is considered that \$6,000 a year is a small amount to provide this improved service.

#### **POLICY IMPLICATIONS**

This process is in accordance with the Procurement Policy and the Purchasing and Contract Procedural Manual.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

Services under this contract cost approximately \$400,000 per annum. The contract has a mechanism to vary by 10%. With this extra amount - \$6,000 it is possible that the 10% will be exceeded if special approval to vary the contract is not given.

#### **CONSULTATION**

The Dinner Plain Advisory Committee is supportive of the need for the additional service.

#### **CONCLUSION**

More regular snow grooming and the ability to groom less deep snow is very important to the activities offered at Dinner Plain. The small cost per annum provided by the current contractor is considered a good outcome.

#### **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report:

- Director Sustainable Development
- Manager Dinner Plain

#### **ATTACHMENT(S)**

- Nil.



## 7.4.2 Draft Hume Regional Growth Plan

File Number: SU.510-23

### INTRODUCTION

The draft Hume Regional Growth Plan (RGP) is one of eight regional growth plans being developed across Victoria. Together with the Metropolitan Planning Strategy (MPS), the plans will form the basis of the State Government's *Vision for Victoria*. The RGP is currently on public exhibition and is seeking input.

### **RECOMMENDATION**

*That a submission be lodged as attached to this report – in particular addressing anomalies around the impact of tourism, the importance of agriculture and other minor matters as detailed in the draft submission*

### BACKGROUND

The Hume RGP project is being overseen by the Hume RGP Project Steering Committee (PSC), a partnership between the 12 Councils in the Hume Region, the Department of Planning and Community Development (DPCD) and other State Departments and Agencies. All 12 Councils in the Hume Region are represented on the PSC,

Council at its meeting in May this year resolved to acknowledge the preparation of a draft Hume Regional Growth Plan and note the process that allows for public consultation prior to the final document being submitted to Council for consideration.

This period also provides the opportunity for Council to make a submission.

### ISSUES

Regional growth plans are intended to translate and integrate emerging state-wide regional land use planning policy. The draft Hume RGP aims to:

- Establish a framework for strategic land use and settlement planning that can sustainably accommodate growth.
- Identify important economic, environmental, social and cultural resources to be preserved, maintained or developed.
- Provide direction for accommodating growth and change including: residential, employment, industrial, commercial, agriculture and other rural activities.
- Show which areas of land can accommodate growth and which are to be maintained.
- Identify opportunities for supporting regional level infrastructure, providing an essential contribution to the long-term sustainability of the region.



- Protecting environmental and heritage assets and maximising the regional benefit from them, whilst planning for the impacts natural hazards and the potential impacts of climate change.
- Focusing growth and development to maximise the strengths of existing settlements.
- Supporting the improvement of people and freight movement and planning strategically for future infrastructure needs.

The community consultation period provides an opportunity for anyone (including councils) to comment on the draft plan and to have their views considered prior to the plan's finalisation.

Following the close of the consultation period, submissions will be assessed and a revised draft Hume RGP will be prepared. Councils will then be asked to consider the final Hume RGP for adoption. It is anticipated the final draft Hume RGP will be presented to Councils for consideration in September 2013.

Council officers are generally satisfied that the draft is complete and represents Councils view of regional growth.

There is however a number of matters that should better recognise the future of smaller shires like Alpine. These are detailed in the appendix to this report and revolve around the following points:

- The importance of agriculture in the shire- in particular, tourism related agriculture and nature based tourism in rural areas
- The impact the significant tourism numbers has on infrastructure and services in the shires towns. This does not seem to be given sufficient weight in the plan.
- The plan must acknowledge that Alpine Shire and others in the region attract residents and businesses because of the lifestyle and environment offered. Growth and development occur because of these factors not just based on infrastructure and services provision.

## **POLICY IMPLICATIONS**

The Council Plan requires Council to advocate on behalf of the community on matters that will impact on the shire.

## **FINANCIAL AND RESOURCE IMPLICATIONS**

Council is not required to financially contribute to this project.



## **CONSULTATION**

The RGP is available for public input at the moment. It is important that Council use this opportunity to ensure its views are considered in the final draft.

## **DECLARATION OF CONFLICT OF INTEREST**

Under Section 80C of the *Local Government Act 1989*, the following officers declare that they have no interests to disclose in providing this report:

- Director Sustainable Development

## **ATTACHMENT(S)**

- 7.4.2 Submission – Draft Hume Regional Growth Plan



## 8 ASSEMBLY OF COUNCILLORS

### INTRODUCTION

Section 80A of the *Local Government Act 1989* requires a written record of Assemblies of Councillors to be reported at an ordinary meeting of the Council and to be incorporated in the minutes of the Council meeting.

### **RECOMMENDATION**

*That the summary of the Assemblies of Councillors for June 2013 be received.*

### BACKGROUND

The written records of the assemblies held during the previous month are summarised below. Detailed assembly records can be found in Attachment 8.0 to this report.

<b>Date</b>	<b>Meeting</b>
4 June 2013	Hearing of Submissions – Councillor Allowances
4 June 2013	Briefing Session
18 June 2013	Councillor Code of Conduct and Reimbursement of Expenses Policy Review Working Group
18 June 2013	Briefing Session
18 June 2013	KPMG Meeting
25 June 2013	Briefing Session

### ATTACHMENT(S)

- 8.0 Assemblies of Councillors – June 2013



## 9 PRESENTATION OF REPORTS BY DELEGATES

### INTRODUCTION

Councillor portfolios include representation on various committees where Council has an interest. Delegate reports contain information about meetings attended, and the outcomes from those meetings that affect Council.

### **RECOMMENDATION**

*That summary of the presentation of reports by delegates for May/June 2013 be received.*

### BACKGROUND

The written records of the delegates reports held during the previous month are summarised below. Detailed delegates reports can be found in Attachment 9.0 to this report.

<b>Date</b>	<b>Meeting</b>	<b>Councillor</b>
1 May 2013	Rural Councils Victoria	Cr Jan Vonarx
13 May 2013	North East Multicultural Association	Cr Kate Farrell
4 June 2013	Post State Budget meeting with Minister Jeanette Powell	Cr Jan Vonarx
5 June 2013	Fraud Control training	Cr Ron Janas
8 June 2013	Rural Councils of Victoria	Cr Jan Vonarx
8 June 2013	Timber Towns Victoria	Cr Jan Vonarx
12 June 2013	Youth Council meeting	Cr Ron Janas
13 June 2013	Upper Kiewa Valley Community Association	Cr Ron Janas
17 June 2013	High Country Library Corporation	Cr Jan Vonarx

### ATTACHMENT(S)

- 9.0 Presentation of Reports by Delegates – May/June 2013



**10 GENERAL BUSINESS**

**11 MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN**

In accordance with Councils Local Law No: 1 - Council administration, Cr Kate Farrell gave notice on 17 June 2013 of a motion to rescind part 2 of the decision made in relation to Agenda item 7.2.2 – Request to consider the closure of Martley Street Porepunkah at its last ordinary Council meeting held on 4 June 2013.

The motion adopted was:-

*Cr Jan Vonarx*  
*Cr Ron Janas*

*That:*

- 1. Traffic calming and safety measures be investigated for Martley Street in the vicinity of Porepunkah Primary School and be reported back to a future Council meeting.*
- 2. The Porepunkah Primary School be advised that Council is not prepared to carry out a temporary or permanent closure of Martley street in the vicinity of the Primary School*

*Carried*

**12 RECEPTION AND READING OF PETITIONS**



## 13 DOCUMENTS FOR SEALING

### RECOMMENDATION

*That the following documents be signed and sealed.*

*That:*

1. *Section 173 Agreement – Stephen William Lane, Kim Louise Lane, John Charles McCracken and Beverley Jean McCracken, Lot 1 on Plan of Subdivision 201516J, Volume 09644, Folio 399 and Lot 2 on Plan of Subdivision 442439N, Volume 10925, Folio 014.*

*Condition No. 2 of Planning Permit No. 2012.103 for boundary realignment at 13 & 31 Reids Lane, Coral Bank. The Agreement provides that the land must not be further subdivided so as to increase the number of lots.*

2. *Section 173 Agreement – Allan Martin Kirley and Alanna Rose Kirley, Lot 1 on Lodged Plan 78937, Volume 9377, Folio 995 and Lot 2 on Lodged Plan 78937, Volume 8760, Folio 893.*

*Condition no. 2 of Planning Permit No. 2012.062 for the realignment of boundaries of two existing lots at 4280 Kiewa Valley Highway, Dederang. The Agreement provides that the land must not be further subdivided so as to create smaller lots for existing buildings.*

3. *Section 173 Agreement – Gregory Paul Doodewaard and Marnie Louise Doodewaard, Lot 2 on Plan of Subdivision 300365L, Volume 9990, Folio 517.*

*Condition no. 14 of Planning Permit no. 2008.080.3 for the use and development of a dwelling and swimming pool in Buffalo River Road, Buffalo River.*

*The Agreement ensures that the land owner acknowledges that the floor level of the dwelling is below the Nominal Flood Protection Level (RL 216.6mAHD) which has increased flood risk.*

There being no further business the Chairperson declared the meeting closed at .....pm.